

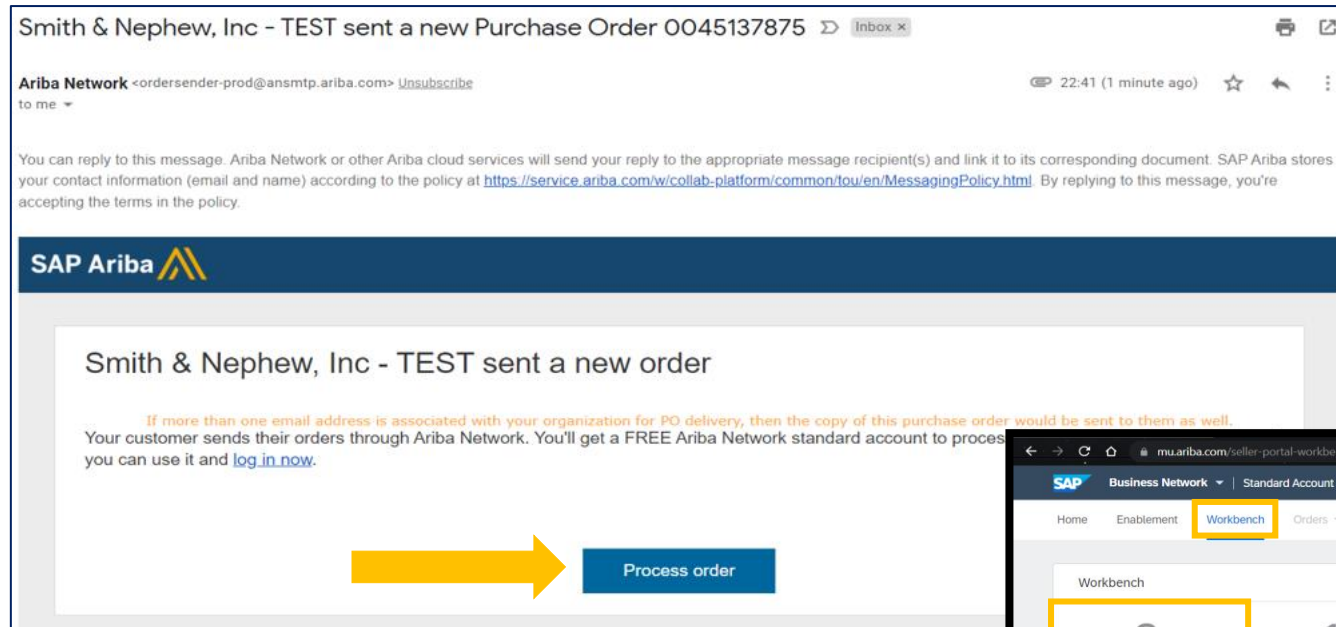
Ariba Business Network Order Confirmation (Direct Vendors)

March 2023

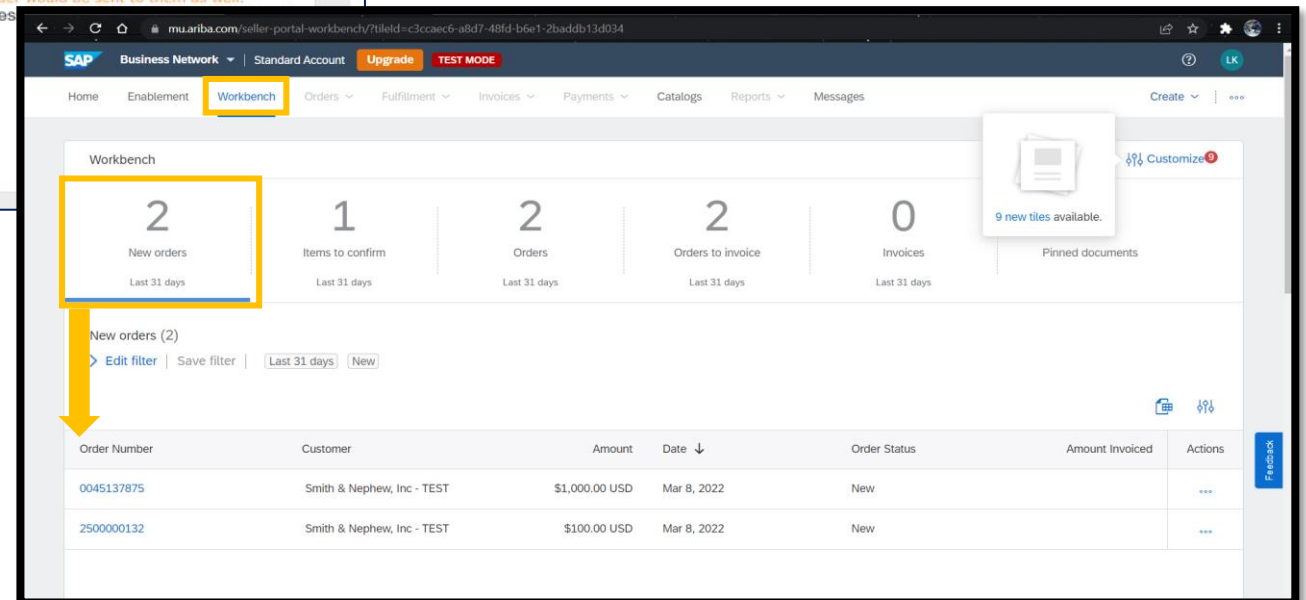


Smith+Nephew

You will receive the PO notification e-mail and will be able to view the PO details after you log in to your Ariba account.



Note: You can also access your POs directly from you Ariba account (under Workbench – Orders).



Once you are in your PO you will be able to create Order Confirmation (OC) as per below view:

The screenshot shows the SAP Business Network interface for a Purchase Order (PO) with ID 0045137875. The 'Create Order Confirmation' button is highlighted with a yellow box. Other buttons visible include 'Create Ship Notice' and 'Create Invoice'. The page displays the Smith+Nephew logo and contact information for both the customer (Arthrocare Costa Rica, SRL) and the supplier (SNN ADVANCE SURGICAL DIVISION). The purchase order details include the amount of \$1,000.00 USD and a version of 1. The routing status is 'Sent'.

Note: If the „Create Order Confirmation” button is greyed out it means the ship notice has already been created and it can be viewed when clicking on the Related Documents section on the PO screen.

This close-up screenshot shows the 'Related Documents' section of the PO screen. A yellow box highlights the document ID '4110100669OC' under the 'Related Documents' heading. The 'Routing Status' is 'Acknowledged'. Other visible information includes 'Payment Terms: 1% 0 NET 1' and 'Comment Type: Terms and Conditions'.

In the Order Confirmation view fill in all mandatory details accordingly and click Next.

Ariba Network Test Mode MAX Print Company Settings Help Center

Confirming PO Exit Next

1 Confirm Entire Order

2 Review Order Confirmation

Order Confirmation Header * Indicates required field

Confirmation #:

Associated Purchase Order #:

Customer:

Supplier Reference:

SHIPPING AND TAX INFORMATION

Est. Shipping Date:

Est. Shipping Cost:

Est. Delivery Date:

Est. Tax Cost:

Comments:

Attachments

Name	Size (bytes)	Content Type
No items		

No file chosen

The total size of all attachments cannot exceed 10MB

On the next screen review the information you entered and click Submit.

Ariba Network

Test Mode

MAX Price Company Settings

Confirming PO

Previous Submit Exit

1 Confirm Entire Order

2 Review Order Confirmation

Confirmation Update

Confirmation #: UTR_4323

Supplier Reference:

Attachments:

Line Items

Line #	Part # / Description	Qty (Unit)	Unit Price	Subtotal
1	MFG-IT-0001	2 (EA)	290.00 EUR	580.00 EUR

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Current Order Status:

2 Confirmed With New Date (Estimated Shipment Date: 4 Oct 2018 ; Estimated Delivery Date: 10 Oct 2018)

Previous Submit Exit

Once submitted, we will automatically receive the notification and the purchase order will be updated accordingly.

Visit our page www.smith-nephew.com/en/suppliers to view our supplier facing information and if you need to contact us go [HERE](#).

For more information and instructions about Ariba Business Network and Supplier account functionality please check below:

- **Smith+Nephew Standard Account Supplier Training (on demand) – [CLICK HERE](#)**
- **Ariba Supplier Learning site – [CLICK HERE](#)**
- **Ariba Network Standard Account video guides – [CLICK HERE](#)**
- **How to contact Ariba Support Team– [TUTORIAL](#) / [PAGE](#)**
- **Ariba Help Portal for Suppliers – [CLICK HERE](#)**
- **New Ariba Supplier Portal workbench – [CLICK HERE](#)**



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