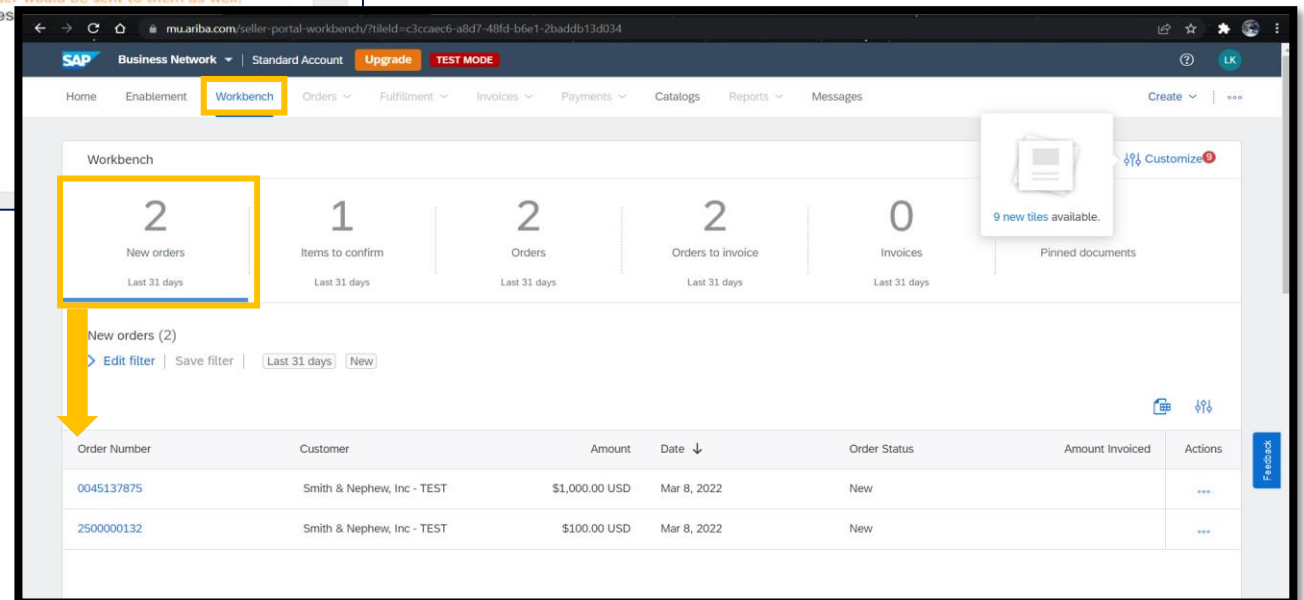
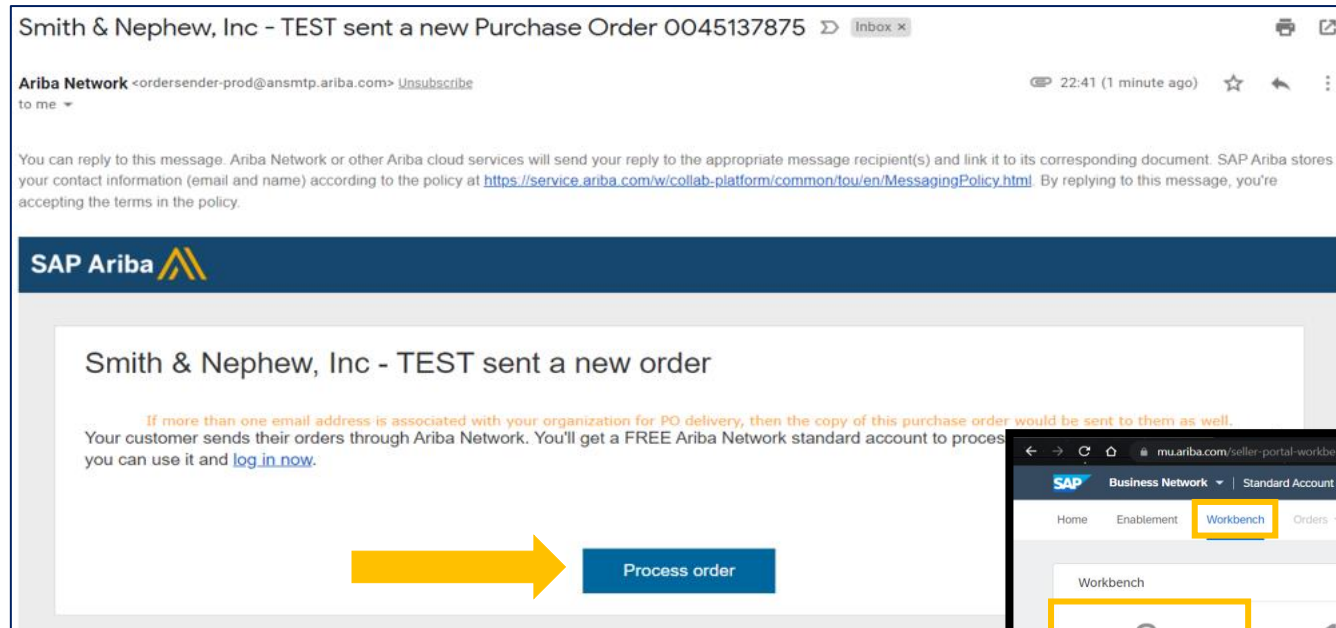


**Ariba Business Network
Advanced Ship Notice
(Direct Vendors)**

March 2023

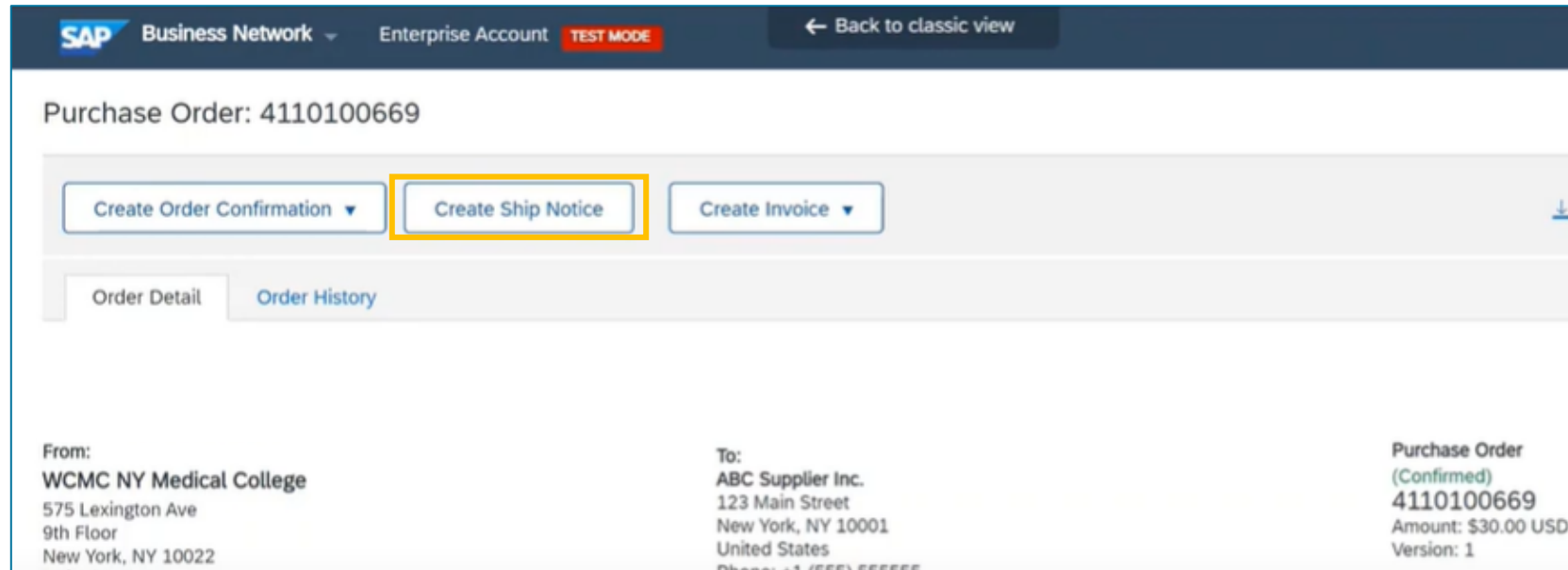


You will receive the PO notification e-mail and will be able to view the PO details after you log in to your Ariba account.

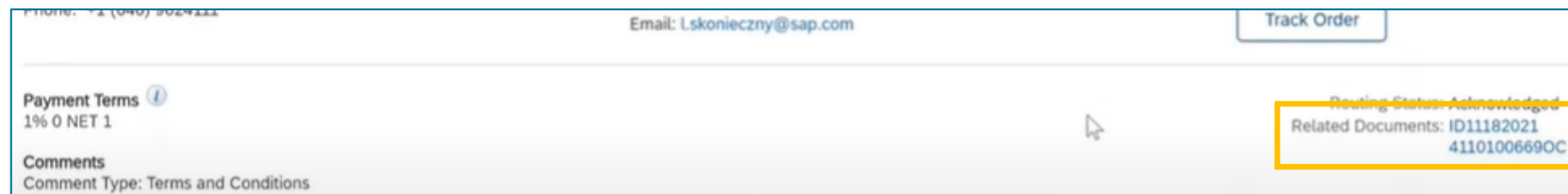


Note: You can also access your POs directly from you Ariba account (under Workbench – Orders).

Once you are in your PO you will be able to create an Advanced Ship Notice (ASN) as per below view:



Note: If the „Create Ship Notice” button is greyed out it means the ship notice has already been created and it can be viewed when clicking on the Related Documents section on the PO screen.



In the Ship Notice view fill in all mandatory details accordingly and click Next.

Create Ship Notice

** Indicates required field*

<p>SHIP FROM</p> <hr/> <p>ABC Supplier Inc. Update Address</p> <p>New York, NY United States</p>	<p>DELIVER TO</p> <hr/> <p>WEILL MED COLL Update Address</p> <p>NEW YORK, NY United States ⊘</p>
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▼ Ship Notice Header

<p>SHIPPING</p> <p>Packing Slip ID: * <input style="width: 150px;" type="text"/></p> <p>Invoice No.: <input style="width: 150px;" type="text"/></p> <p>Requested Delivery Date: --</p> <p>Ship Notice Type: <input style="width: 50px;" type="text" value="Select"/> ▼</p> <p>Shipping Date: * <input style="width: 100px;" type="text"/> </p>	<p>TRACKING</p> <p>Carrier Name: <input style="width: 150px;" type="text" value="▼"/></p> <p>Service Level: <input style="width: 150px;" type="text"/></p>
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On the next screen review the information you entered and Submit the Ship Notice.

The screenshot shows the SAP Business Network interface for creating a ship notice. The top navigation bar includes 'SAP Business Network', 'Enterprise Account', 'TEST MODE', and a 'Back to classic view' link. The main heading is 'Create Ship Notice', with navigation buttons for 'Previous', 'Save', 'Submit' (highlighted with a yellow box), and 'Exit'. Below the heading, a confirmation message reads 'Confirm and submit this document.' The form is divided into two columns: 'SHIP FROM' and 'DELIVER TO'. The 'SHIP FROM' section lists 'ABC Supplier Inc.' at '123 Main Street, New York, NY 10001, United States'. The 'DELIVER TO' section lists 'WEILL MED COLL' at '413 East 69th Street, Belfer Research Building, NEW YORK, NY 10021, United States'. Below these sections is the 'Ship Notice Header' area, which is split into 'SHIPPING' and 'TRACKING' details. The 'SHIPPING' section shows 'Packing Slip ID: ID11182021', 'Invoice No.: --', 'Requested Delivery Date: --', 'Ship Notice Type: --', and 'Actual Shipping Date: 15 Apr 2022'. The 'TRACKING' section shows 'Tracking information not provided.'

Once submitted, we will automatically receive the notification and the purchase order will be updated accordingly.

Visit our page www.smith-nephew.com/en/suppliers to view our supplier facing information and if you need to contact us go [HERE](#).

For more information and instructions about Ariba Business Network and Supplier account functionality please check below:

- **Smith+Nephew Standard Account Supplier Training (on demand) – [CLICK HERE](#)**
- **Ariba Supplier Learning site – [CLICK HERE](#)**
- **Ariba Network Standard Account video guides – [CLICK HERE](#)**
- **How to contact Ariba Support Team– [TUTORIAL](#) / [PAGE](#)**
- **Ariba Help Portal for Suppliers – [CLICK HERE](#)**
- **New Ariba Supplier Portal workbench – [CLICK HERE](#)**

The image features the Smith+Nephew logo in white text on a large, olive-green, rounded shape. The background is white with abstract, flowing shapes in light blue and dark blue. The logo consists of the words 'Smith' and 'Nephew' in a bold, sans-serif font, separated by a plus sign.

Smith+Nephew